POZNAN UNIVERSITY OF TECHNOLOGY

EUROPEAN CREDIT TRANSFER AND ACCUMULATION SYSTEM (ECTS)

pl. M. Skłodowskiej-Curie 5, 60-965 Poznań

COURSE DESCRIPTION CARD - SYLLABUS

Course name
Protection of personal data

Course

Field of study	Year/Semester
Safety Engineering	1/2
Area of study (specialization)	Profile of study
Integrated Management of Safety in Organization	general academic
Level of study	Course offered in
Second-cycle studies	Polish
Form of study	Requirements
part-time	elective

Number of hours

Lecture	Laboratory classes	Other (e.g. online)
10		
Tutorials	Projects/seminars	
10		

Number of credit points
3

Lecturers

Responsible for the course/lecturer:

Ph.D., Eng. Marek Goliński

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Faculty of Engineering Management

ul. J. Rychlewskiego 2, 60-965 Poznań

Responsible for the course/lecturer:

MSc. Michał Fasiecki

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Development department

Pl. Marii Skłodowskiej-Curie 5 bud. B4, 60-965 Poznań

Prerequisites

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The student should have the basic knowledge necessary to understand the social and legal implications of engineering activities, the ability to interpret social phenomena based on their knowledge using the sources indicated, understand the need to expand their competencies within the social sciences.

Course objective

Providing students with knowledge on the requirements imposed on entrepreneurs and other organizations regarding the collection and processing of personal data as well as the principles of legal liability arising from it.

Course-related learning outcomes

Knowledge

- The student knows the issues related to the area of ergonomics and work safety [P7S_WG_03]

- The student knows the obligations of the administrator and the entity processing personal data and the rights of persons whose data are processed [P7S_WK_04]

Skills

 - The student is able to properly select legal regulations and information derived from them, assess them, conduct a critical analysis and synthesis of obtained information, formulate conclusions and comprehensively justify the adopted solutions [P7S_UW_01]

Social competences

- The student is aware of the occurrence of cause-and-effect relationships that are important in achieving the adopted goals and ranks the significance of alternative or competitive solutions, taking into account social sensitivity and respectng the rights of others [P7S_KK_01]

Methods for verifying learning outcomes and assessment criteria

Learning outcomes presented above are verified as follows:

Formative assessment: discussions summarizing particular lectures and tutorials, solving legal problems during the classes that offers the opportunity to assess the student's understanding of the issues raised

The knowledge acquired during the lecture is verified by two 15-minute tests, each of which consists of 5- 10 questions, with different scores, the need to pass both tests.

Summative assessment: a written test carried out in the last class, separately for tutorials and lectures. The test consists of about 10 questions. Passing threshold: 55% of points.

Programme content

Lectures:
The concept, origin and sources of personal data protection law. Definition of personal data, their types and specific categories. Rules for the processing of "sensitive" and "genaral" personal data. Entrusting data processing and data sharing. Rights of persons whose data are processed. Responsibilities of the administrator and the entity processing the data. The appointment, status and tasks of the data protection officer. Ensuring compliance and documentation of personal data protection. Risk assessment.

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Tutorials:

Personal data protection in employment relations. The scope of admissible collection and processing of employees' personal data by the employer in the recruitment process and during the employment period. Obligations of the employer as a data administrator. Control and the proceedings regarding the violation of provisions on personal data protection. Sanctions for non-compliance with the provisions on the protection of personal data (civil liability, criminal liability, administrative fines). Protection and security of personal data from the point of view of a natural person and a legal person, taking into account the challenges arising from functioning in the digital world.

Teaching methods

Informative, problem-based, conversational lecture using a multimedia presentation, case studies, discussion.

Exercises: exercise method - auditorium, project method - for the implementation of certain tasks in teams, activating methods - business stories, case study.

Bibliography

Basic

1. Konstytucja Rzeczypospolitej Polskiej z dnia 2 kwietnia 1997 r. (Dz. U. z 1997 r. Nr 78, poz. 483 ze zm.)

2. Rozporządzenie Parlamentu Europejskiego i Rady (UE) 2016/679 z dnia 27 kwietnia 2016 r. w sprawie ochrony osób fizycznych w związku z przetwarzaniem danych osobowych i w sprawie swobodnego przepływu takich danych oraz uchylenia dyrektywy 95/46/WE (ogólne rozporządzenie o ochronie danych)

3. Ustawa o ochronie danych osobowychz dnia 10 maja 2018 r. (Dz. U. z 2019 r. poz. 1781 t.j.)

4. Ustawa Kodeks pracy z dnia 26 czerwca 1974 r. (Dz. U. z 2020 r. poz. 1320 t.j.)

5. Fajgielski P. (2019), Prawo ochrony danych osobowych. Zarys wykładu, Wydawnictwo Wolters Kluwer, Warszawa.

Additional

1. Ustawa Kodeks cywilny z dnia 23 kwietnia 1964 r. (Dz. U. 2020 r. poz. 1740 t.j.)

2. Ustawa o prawie autorskim i prawach pokrewnych z dnia 4 lutego 1994 r. (Dz. U. 2021 r. poz. 1062 t.j.)

3. Ustawa o świadczeniu usług drogą elektroniczną z dnia 18 lipca 2020 r. (Dz. U. 2020 r. poz. 344 t.j.)

Breakdown of average student's workload

	Hours	ECTS
Total workload	75	3,0
Classes requiring direct contact with the teacher	20	1,0
Student's own work (literature studies, preparation for tutorials, preparation for tests) [1]	55	2,0

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[1] delete or add other activities as appropriate